

UCHC Competency Checklist: ORIENTATION

Position Title: Registered Nurse, JDH Employee Name: _____

Unit: ICU

DRAFT

Cluster Area: Critical Care: ED, ICU, PACU, CSDU, Critical Care Float Pool

Method of Instruction Key: P = Protocol/Procedure Review E = Education Session S = Self Learning Package C = Clinical Practice D = Demonstration	Method of Evaluation Key: O = Observation (in clinical setting) RD = Return Demonstration T = Written Test V = Verbal Review	Self-Assessment by Employee			Method of Instruction (Use Instruction Key on Left)	Validation of Competency		
		Never Done	Needs Review/ Practice	Competent		Date	Initials	Evaluation Method (Use Evaluation Key on Left)
All Level 1 Competencies reviewed / documented in Central Orientation								
A. GETTING INTO THE SYSTEM								
Locates Hard Copy Manuals on Unit					E			
Locates On-Line Manuals					E			
Obtains network, LCR, Pyxis, & Unit-Specific Access					E			
Recalls Proper Call-Out Procedures					E			
Identifies unit-based orientation plan and timing of evaluations					E			
Receives PREF for Position					E			
Locates Educational Activity Records Binder / File					E			
Identifies Performance Improvement Indicators					E			
Places contact information onto disaster call tree					E			
Completes form for Electronic Signature for Medical Records (Policy 2006-05)					E			
B. SAFETY/INFECTION CONTROL								
Locates fire alarms, extinguishers and exits					E			
Demonstrates appropriate use of Red-Bag Waste					E			
Disposes of needles / syringes appropriately					E			
Identifies and locates personal protective equipment					E			
Reviews Safety Plan for unit					E			
Verbalizes the use and online location of Material Safety Data Sheets (MSDS)					E			
Locates Super Gurney stretcher / emergency equipment boxes & reviews contents (ED only)					E			
Completes Personal Protective Equipment Training and Decontamination Unit Training (ED only)					E			

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C. EQUIPMENT								
LEVEL 1: DEPARTMENTAL COMPETENCIES:								
Locates equipment manuals					E			
LEVEL 2: CLUSTER SPECIFIC COMPETENCIES – Operates the following according to the operator’s manual								
Cardiac monitor								
Chest Drainage System								
Defibrillator / External pacemaker								
Doppler								
ECG Machine (12 Lead)								
Hospital bed / stretcher								
Hover Mat								
Infusion pump: Single chamber								
Double chamber								
Infusion tubing (primary and secondary)								
Infusion Guard-rails								
Infusion pump: Syringe pump								
Intubation tray: Oral / nasal airways								
Laryngoscope handle / blades								
LMA								
End-tidal CO2 detector								
Needleless IV system								
Nasogastric / Orogastric Tube								
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Noninvasive Blood Pressure Machine								
Oxygen set-up and delivery: flowmeter								
nasal cannula								
simple mask								
rebreather mask								
Pulse oximeter								
Pyxis Medication Administration System								
Restraints: mitts								
freedom splints								
limb (soft / locked)								
Restraint Alternatives: skin sleeve								
personal alarms								
chair pads								
Suction: continuous / intermittent								
Thermometers (oral, tympanic, rectal)								
Ventilator								
LEVEL 3: UNIT-SPECIFIC COMPETENCIES - Operates the following according to the operator's manual:								
Airway security device								
Antiembotic Stockings								
Aquadex ultrafiltration machine								
Bipap Vision Machine (CPAP / BiPAP)								
CADD pump								

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CAPD equipment								
Cardiac Monitors: Bedside								
Central Station								
Transport								
Cardiac Output System: Intermittent injectate								
Chest Drainage: Autotransfusion System								
Continuous Renal Replacement Therapy (CRRT) machine								
Feeding pump								
Epidural pump								
Fluid / Blood Warmer								
Heimlich Valve								
Hemodynamic Monitoring Transducer & set-up: Arterial line								
CVP								
Swan Ganz								
Hypo / Hyperthermia machine								
In-line Suction (endotracheal)								
Intra-Aortic Balloon Pump (IABP)								
Neuro-stimulator								
Nurse-Call System / Badges								
PCA pump								
Rental Beds: Air med-surg bed (Kin Air)								
Bariatric (Bari Maxx, Bari Kare, Bari Air)								
Rotoprone								

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Care Delivery to Persons Who are Deaf or Hard of Hearing (8-009)								
CPR: Code Blue Response on Campus (08-022A) and related appendices								
Do Not Resuscitate/Comfort Measures Only (8-023)								
Helicopter Protocol (8-011) (ED, ICU only)								
Informed Consent (6-002)								
Latex Allergy (8-047)								
Medication Reconciliation (8-007)								
Moderate Sedation (Conscious Sedation) (8-013)								
Organ-Tissue Donation (7-016)								
Consent / Refusal of Blood and/or Blood Products (6-012)								
Report / Handoff (8-059)								
Universal Protocol/Correct Surgical Site (8-048)								
Verbal/Telephone Orders (6-013)								
NURSING PRACTICE MANUAL – aware of content and/or provides care according to the following protocols/procedures:								
Allergies: Identification of Patient Allergies								
Anticoagulation Therapy								
Antiembotic Therapy								
Assessment: Scope of Nursing Practice								
Blanketrol II : Hypo / Hyperthermia Blanket								
Blood Components: Acquisition from Blood Bank								
Blood Components: Administration								

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Blood Components: Emergency Release								
Blood Components: Transfusion Reaction								
Blood Components: Type & Screen/ Type & Cross-Match								
Calorie Counts								
Central Lines: Alteplase (Cathflo Activase®) Instillation for Catheter Clearance								
Central Lines: Blood Drawing								
Central Lines (and Implanted Ports): Heparin/Normal Saline Flush								
Central Lines (and Implanted Ports): Intravenous Fluid Administration								
Central Lines: Dressing/Catheter Site Care								
Central Lines: Implanted Port: Accessing Port with Huber Needle								
Central Lines: Patient Care								
Chart Review & Audits (Inpatient)								
Chest Tube								
Delirium: Risk Identification and Management								
Diabetes Mellitus Management: Periprocedural Care								
Discharge Planning: Nursing Responsibilities								
Documentation: Admission								
Documentation: Discharge								
Documentation: Progress Notes								
Documentation: Standard Care Plan								
Epidural Narcotic Infusion and Patient Controlled Epidural Analgesia (PCEA)								
Factor VIII Administration								
Falls: Risk Identification and Prevention Management								

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Heimlich Valve								
Hypertension: Care of the Patient with								
Immune Globulin								
Insulin: Continuous IV Administration								
Intravenous Fluids with Additives/Medications								
IV Push Medications								
Lipids Administration								
Medication Administration: Investigational Drugs								
Medication Administration: Pyxis for Controlled Substance Security								
Medication Administration: Student Nurses								
Medication Administration: Therapeutic Interchange of Medications								
Medication Administration: Use of the Inpatient Medication Administration Record								
Medication: Patient's Personal Receipt and Storage, Non-Formulary Admin								
Medications: Double Checks								
1:1 Observation/Constant Observation								
Ostomy Care (Protocol, Teaching Plan, & Patient Education Handouts)								
Pain: Care of the Adult								
Pain: Continuous Narcotic Infusion								
Pain: Narcotics via PCA Pump								
Pain Scale								
Parenteral Nutrition Administration								
Peak and Trough Levels; Medications								
Peripheral Intravenous Therapy								

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Peritoneal Dialysis: Acute								
Post-Mortem Care								
Potassium: IV Infusion (Adult)								
Respiratory Compromise								
Restraints: Acute Medical/Surgical (Non-behavioral)								
Restraints: Behavioral								
Seizures								
Skin Care: Procedure & Protocol								
Solution and Blanket Warmers: Protocol & Warmer Log (appendix)								
Transfer Process: In-house								
Tube Feedings: Adult								
Vaccinations: Adult Pneumococcal and Influenza Vaccination								
Wound V.A.C. (Vacuum Assisted Closure) Device								
INTENSIVE CARE UNIT PRACTICE MANUAL - aware of content and/or provides care according to the following protocols/procedures:								
Structure Standards: ICU Structure Standard								
Protocols / Procedures:								
Admission: Care of the Patient Admitted to the Adult Intensive Care Unit								
Alteplase (t-PA): Administration for Acute Ischemic Stroke								
Amiodarone: IV Administration								
Angioseal Closure Device Post-Placement Patient Care								
Arterial Blood Pressure Monitoring								

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Autotransfusion (ATS): Chest Tube Drainage Post Operative Heart Surgery								
Bedside Items for ICU								
Cardiac Catheterization: Post Procedure Care of the Patient								
Cardiac Output Determination								
Cardioversion: Care of the Patient Undergoing								
Cardioversion: Emergent								
Cerebral Vascular Accident (CVA), Suspected								
Continuous Renal Replacement Therapy (CRRT)								
Corvert (Ibutilide) Infusions for the Treatment of Atrial Tachycardia								
Craniotomy: Care of the Post-Operative Patient								
Diltiazem (Cardizem) Infusion: For Treatment of Atrial Tachyarrhythmia								
Dobutamine: IV Administration								
Dopamine: IV Administration								
Dose Guidelines for IV Titratable Medications								
ECG: Assessment of Cardiac Status Using the 12 Lead ECG								
Emergency Care for Lethal Dysrhythmias								
Epinephrine: IV Administration								
Esmolol HCl: IV Administration								
Flolan (Epoprostenol Sodium): Continuous IV Administration								
Haloperidol (Haldol): IV Administration								
Hemoband, Use of								
Hemodynamic Monitoring								
Integrilin (Eptifibatide) Infusion								

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Intra-Aortic Balloon Pump (IABP): Care of the Patient on the								
Intracranial Pressure Monitoring/Cerebral Spinal Fluid Drainage Using the Codman ESD 3								
IV Push Medication: Approved List of								
Labetalol: IV Administration								
Left Atrial (LA) Pressure Monitoring								
Lidocaine: IV Administration								
Midazolam: Care of the Patient Receiving Continuous Infusion								
Milrinone (Primacor): Continuous Infusion								
Minnesota Tube, 4 Lumen: Care of the Patient with a								
Myocardial Infarction (MI): Management of Myocardial Pain								
Natrecor: IV Administration								
Neosynephrine HCl (Phenylephrine HCl): IV Administration								
Neuromuscular Blocking Agents (NMBA): IV Administration								
Nitroglycerin: IV Administration								
Nitroprusside Sodium (Nipride): IV Administration								
Norepinephrine (Levophed): IV Administration								
Open Chest: Registered Nurse Responsibilities								
Open Heart Surgery: Care of the Immediate Post Operative Patient								
Pacemaker, Temporary: Transvenous Insertion								
Pacemakers: Care of Patients with Temporary Pacemakers								
Perclose Closure Device: Post Placement Patient Care								
Pericardial Catheter: Care of the Patient with								
Peripheral Nerve Stimulator/Train of Four Monitoring								

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Post Cardiac Interventional Procedures								
Preceptor in ICU								
Prone Positioning								
Propofol: Care of the Patient Receiving Continuous Infusion								
Remodulin (Treprostinil Sodium): Continuous Subcutaneous Administration								
ReoPro (Abciximab) Infusion: Care of the Patient Receiving Post PTCA/Stent								
Rotational Therapy: Patient Selection and Implementation								
Swan-Ganz Catheter: Obtaining Mixed Venous Blood								
Tracheal Aspiration (Deep) Intubated Patient								
Ultrafiltration (for patients w/ CHF) using the Aquadex System								
Ventilator: Care of Patient on a Ventilator								
Weaning: Ventilator Weaning Post Open Heart Surgery								
RESPIRATORY CARE UNIT PRACTICE MANUAL – aware of content / collaborates w/ RT to provides care, according to the following protocols								
BiPAP Ventilatory Support System								
Image 3 Full Face Mask Using Non-Invasive Positive Pressure Ventilation (NPPV)								
Mechanical Ventilator Discontinuation Protocol								
Nasotracheal Suctioning								
PRACTICUMS & SKILL VALIDATIONS								
Cardiac Arrhythmia Course / Arrhythmia Exam								
IV Insertion # 1								

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IV Insertion # 2								
IV Insertion # 3								
IV Insertion # 4								
IV Push Medication Administration								
Phlebotomy Practicum								
"Orientation to Care of Acute & Critically ill" AACN post-test & review w/ CNS								
Orientation to the role of the "Back-up" RN for Open Heart								

Comments:

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