

**PROCEDURE FOR: Crimes: Management of Crimes Committed**

- POLICY:**
1. When a crime is witnessed by staff or they suspect that a crime has been committed by a patient or visitor, it is immediately reported to UCHC Police, nursing management, and other affected departments (e.g. Pharmacy for stolen medications). Decisions regarding further action are made jointly by the staff and University Police.
  2. When the crime involves a patient, a Patient Safety Net (PSN) report describing the incident is completed.
  3. A focus note of the event is placed in the patient record if the incident involves a patient or patient's significant other.
  4. Management of crimes committed by psychiatric inpatients should be reported as in policy statement #1. In addition, the attending psychiatrist will assess the severity of the patient's illness and will coordinate the appropriate approach to care with the UCHC police.
  5. Patient records are confidential and cannot be disclosed without consent of the patient, except when reporting incidents of suspected child abuse and neglect, as mandated under State law, to the appropriate State or local authorities.

**APPROVAL:** Nursing Administrative Council  
Public Safety Department

**EFFECTIVE DATE:** 1/88

**REVISION DATES:** 1989, 1990, 10/96, 12/99, 10/00, 10/03, 6/06, 1/09