

PROCEDURE FOR: Admissions: Admission of the Emergency Department Patient to the Hospital

PROCEDURE:	<u>ACTION</u>	<u>POINTS OF EMPHASIS</u>
1.	ED Attending informs charge nurse of admission calling resident and attending of service.	
2.	Admission to the Adult ICU is approved by the ICU attending. Admission to Cardiac Step-Down is approved by Cardiology. Admissions to all other inpatient areas are approved by the admitting attending for the particular service.	
3.	Upon POE completion, charge nurse requests admission in bed board to nursing supervisor for patient placement.	
4.	The patient must have an ID bracelet and a printed copy of the ED electronic record, including admission and belongings procedure, completed for transfer to the unit.	4. Exceptions occur in cases of life or death emergencies.
5.	The ED nurse gives a patient report to the unit RN via phone.	
6.	Patient is transferred to the unit by transport or volunteer per patient's acuity. Monitored patients are transferred with a registered nurse.	

**APPROVAL:** Emergency Department Standards Committee

**EFFECTIVE DATE:** 1/88

**REVISION DATES:** 4/93, 6/96, 10/99, 10/02, 9/05, 2/06, 9/08