

<b>Department:</b>	Farmington Surgery Center
<b>Administrator:</b>	FSC Nurse Manager: Pamela L. Marshalkowski, RN Assistant Nurse Manager Operating Room and Central Sterile Supply/Instrument Room: Eileen Crawford, RN Assistant Nurse Manager PACU: Christine Jackson, RN
<b>Goals:</b>	<ul style="list-style-type: none"> <li>To provide adequate preoperative education and preparation of patients undergoing surgery, endoscopy and other selected invasive and anesthetic procedures.</li> <li>To provide nursing care to patients undergoing invasive procedures.</li> <li>To provide nursing care and discharge education to patients recovering from invasive and anesthetic procedures.</li> <li>To provide and manage instrumentation, equipment and supplies for ambulatory patients at the Farmington Surgery Center.</li> </ul>
<b>Practice Standards:</b>	<ul style="list-style-type: none"> <li>State of Connecticut Nurse Practice Act</li> <li>John Dempsey Hospital Administrative Policies</li> <li>John Dempsey Hospital Department of Nursing Practice Manual</li> <li>John Dempsey Hospital Medical Staff Rules and Regulations</li> <li>Perioperative Division Unit Practice Manuals</li> <li>Lippincott Manual of Nursing Practice</li> <li>AORN Standards and Recommended Practices</li> <li>ASPAN Standards and Recommended Practices</li> <li>State of Connecticut CLIA, CAP</li> </ul>
<b>Scope of Services:</b>	<ol style="list-style-type: none"> <li><u>Preoperative/Pre-Procedure</u>: patient assessment, phlebotomy, EKG, patient education, discharge planning, pain management</li> <li><u>Intraoperative / Intra-procedure</u>: pain and anesthetic management, minimally invasive procedures, laser, open surgical interventions</li> <li><u>Postoperative / Post-procedure</u>: patient assessment, patient and family discharge planning and education, pain management</li> <li><u>Billing &amp; Scheduling</u>: documentation, charging / patient billing, scheduling</li> <li><u>Materials Management</u>: inventorying, ordering, supplying</li> <li><u>Central Sterile Supply / Instrument Room</u>: decontamination, disinfection, sterilization, storage and handling, distribution</li> </ol>
<b>Service Availability:</b>	<ol style="list-style-type: none"> <li>Preoperative: services available 6:00 a.m. to 5:00 p.m. weekdays</li> <li>Intraoperative: 7:00 a.m. to 5:00 p.m., weekdays</li> <li>Postoperative: 7:00 a.m. to 7:30 p.m., weekdays</li> <li>Billing &amp; Scheduling: 8:00 a.m. to 4:30 p.m. weekdays</li> <li>Materials Management: 7:00 a.m. to 4:00 p.m. weekdays</li> <li>Central Sterile Supply / Instrument Room: 7:00 a.m. to 5:30 p.m. weekdays</li> </ol>
<b>Patient Population/ Customers:</b>	<ol style="list-style-type: none"> <li>Three months to geriatrics</li> <li>Ambulatory surgical patients</li> <li>UCHC ambulatory areas</li> <li>Physicians</li> </ol>
<b>Providers/ Staffing:</b>	<ol style="list-style-type: none"> <li>Preoperative / Pre-procedure: Registered Nurses, Clinical Office Assistant, Medical Assistants, Clerks</li> <li>Intraoperative / Intra-procedure: Registered Nurses, Surgical Technologists, Anesthesia Aides</li> <li>Postoperative / Post-procedure: Registered Nurses, Medical Assistants</li> <li>Central Sterile Supply / Instrument Room: Surgical Technologists, OR Instrument</li> </ol>

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Technicians

5. Support Staff: Medical Assistants, OR/Anesthesia Aides
  6. Billing & Scheduling: Clinical Office Assistants, Administrative Program Assistant II
  7. Leadership: Nurse Manager, Assistant Nurse Managers, Clinical Nurse Specialist
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Dept. Head/Date

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Administrator/Date

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Medical Director/Date