

PROTOCOL FOR: Preprocedure Confirmation Calls by Ancillary Staff

- POLICY:
1. All preprocedure / preoperative assessment and teaching are the responsibility of the RN staff.
 2. Medical Assistants may give basic confirmation and reinforcement information to patients who have already been assessed and taught by an RN, including:
 - a. time of surgery
 - b. arrival time
 - c. NPO restrictions
 - d. ride home with responsible adult
 - e. responsible adult to remain with patient following discharge as needed, usually approximately 24 hours
 - f. take routine medications as directed with sip of water.
 3. The medical assistant will screen and refer patients with further assessment / education needs to an RN.
 4. All confirmation calls will be documented by time and staff member's initials on the chart face sheet.

APPROVAL: Nursing Standards Committee

EFFECTIVE DATE: 9/01

REVISION DATE: 6/03, 2/08, 3/09