

<b>Department:</b>	Perioperative: Preoperative (SDS), Intraoperative (OR), Postoperative (PACU), Central Sterile Supply / Instrument Room.
<b>Administrator:</b>	Director, Perioperative Services: Sharyn Heinzelman, RN Assistant Nursing Manager, Procedures Center and PACU: Denise Mazzamurro, RN Supervisor, Central Sterile Supply / Instrument Room: Peter Daigle
<b>Goals:</b>	<ol style="list-style-type: none"> <li>1. To provide adequate preoperative education and preparation of patients undergoing surgery, endoscopy, lithotripsy, and other selected invasive and anesthetic procedures.</li> <li>2. To provide nursing care to patients undergoing invasive procedures.</li> <li>3. To provide nursing care and discharge education to patients recovering from invasive and anesthetic procedures.</li> <li>4. To provide and manage instrumentation, equipment, and supplies for patients undergoing invasive procedures.</li> <li>5. To provide and manage instrumentation, equipment, and supplies for ambulatory patients and inpatients throughout the UCHS.</li> </ol>
<b>Practice Standards:</b>	<ol style="list-style-type: none"> <li>1. State of Connecticut Nurse Practice Act</li> <li>2. John Dempsey Hospital Administrative policies</li> <li>3. JDH Department of Nursing Practice Manual</li> <li>4. JDH Medical Staff Rules and Regulations</li> <li>5. Perioperative Division Unit Practice Manuals</li> <li>6. Lippincott Manual of Nursing Practice</li> <li>7. AORN Standards and Recommended Practices</li> <li>8. ASPAN Standards and Recommended Practices</li> <li>9. State of Connecticut CLIA, CAP</li> </ol>
<b>Scope of Services:</b>	<ol style="list-style-type: none"> <li>1. <u>Preoperative / Pre-procedure</u>: patient assessment, phlebotomy, EKG, patient education, discharge planning, pain management</li> <li>2. <u>Intraoperative / Intra-procedure</u>: pain and anesthetic management, minimally invasive procedures, laser and cryotherapy, lithotripsy, open surgical interventions</li> <li>3. <u>Postoperative / Post-procedure</u>: patient assessment, patient and family discharge planning and education, pain management</li> <li>4. <u>Billing &amp; Scheduling</u>: documentation, charging / patient billing, scheduling</li> <li>5. <u>Materials Management</u>: inventorying, ordering, supplying</li> <li>6. <u>Central Sterile Supply / Instrument Room</u>: decontamination, disinfection, sterilization, storage and handling, distribution</li> </ol>
<b>Service Availability:</b>	<ol style="list-style-type: none"> <li>1. Preoperative: elective services available 6:15 a.m. - 6:00 p.m. weekdays; immediate services available to surgical patients 24 hours daily</li> <li>2. Intraoperative: 24 hours daily</li> <li>3. Postoperative: 24 hours daily</li> <li>4. Billing &amp; Scheduling: 8:00 a.m. - 4:30 p.m. weekdays</li> <li>5. Materials Management: 7:00 a.m. - 4:00 p.m. weekdays</li> <li>6. Central Sterile Supply / Instrument Room: 7:00 a.m. - 11:30 p.m. weekdays, 7:00 a.m. - 2:00 p.m. Saturdays</li> </ol>
<b>Patient Population/ Customers:</b>	<ol style="list-style-type: none"> <li>1. Neonates to Geriatrics</li> <li>2. Surgical patients</li> <li>3. GI Endoscopy patients</li> <li>4. Electroconvulsive Therapy (ECT) patients</li> <li>5. Lithotripsy patients</li> <li>6. Cardiac Catheterization patients</li> <li>7. Other Selected patients: Interventional Radiology, MRI</li> </ol>

	8. Inpatient units 9. UCHS Ambulatory areas 10. Department of Corrections 11. Physicians
<b>Providers/ Staffing:</b>	1. Preoperative / Pre-procedure: Registered Nurses, Clinical Office Assistant, Medical Assistants 2. Intraoperative / Intra-procedure: Registered Nurses, GI Technician / Licensed Practical Nurse, Surgical Technologists, Medical Assistants, OR / Anesthesia Aides 3. Postoperative / Post-procedure: Registered Nurses, Medical Assistants 4. Central Sterile Supply / Instrument Room: Surgical Technologists, Central Sterile Supply Aides 5. Support Staff: Medical Assistants, OR / Anesthesia Aides 6. Billing & Scheduling: Clinical Office Assistants, Administrative Programmer 1 7. Leadership: Service Line Director, Assistant Nurse Managers, Clinical Nurse Specialist
<b>Clinical Care/ Current Priority Activities:</b>	<p><b>Assessment:</b></p> <ul style="list-style-type: none"> <li>Physicians – medical and social history; physical examination; diagnostic testing</li> <li>Nursing – vital signs; functional review; medication review; patient knowledge review; selection of instrumentation, equipment and supplies; pain assessment</li> </ul> <p><b>Treatment/Intervention:</b></p> <ul style="list-style-type: none"> <li>Physicians - medication administration; treatment prescription; provider referrals; surgical procedures; lithotripsy; GI endoscopy;</li> <li>Registered Nurses - IV therapy; oxygen therapy; skin preps; transferring and positioning; aseptic technique; operation of surgical equipment and instrumentation; provision of supplies; materials management; patient and environmental safety; medication delivery, administration, and monitoring; specimen handling; documentation; pain management; interpretation and intervention of physiological and psychological assessment data; decentralized lab testing performance; patient and family education; emergency care; decontamination, disinfection, and sterilization</li> <li>Medical Assistants: <i>under the direction of an RN:</i> vital signs, nutrition service, ambulation support, EKG, phlebotomy, documentation, selected patient support activities</li> <li>Surgical Technologists: aseptic technique; operation of surgical equipment and instrumentation; provision of supplies; materials management; patient and environmental safety; medication delivery; specimen handling; decontamination, disinfection, and sterilization</li> <li>OR / Anesthesia Aides: <i>under the direction of an RN:</i> skin preps; transfer and positioning</li> </ul>

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Dept. Head/Date

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Administrator/Date

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Medical Director/Date