

PROCEDURE FOR: Psychiatric Occupational Therapy (OT) Assessment for Inpatient Units

POLICY: All patients are assessed within 72 hours; exceptions must be documented.

DOCUMENTATION: Interdisciplinary Database/Initial Evaluation
Allen Cognitive Levels Screening Tool
Patient Questionnaire

PROCEDURE:

ACTION

POINTS OF EMPHASIS

1. Patients will be seen for assessment by the Occupational Therapist within 72 hours when medically and/or psychiatrically appropriate.

1. Data on patient's educational history, work history, ADL and self care skills, social and leisure involvement, cognitive/ perceptual motor / task performance may be obtained through the following methods: 1:1 interview, OT Questionnaire, administration of the Allen Cognitive Levels Screening Tool, team presentation, chart review, observation task evaluation and collateral sources.

The data is included in the Psychiatric Occupational Therapy Assessment. "Not Indicated" is written if patient demonstrated normal ability or if other testing has already provided this information. "Not Able to Complete" indicates patient is not physically, medically or psychiatrically able to participate in that portion of the assessment.

2. OT Assessment data is reported at treatment planning meetings. OT personnel work with other disciplines on the development of the multidisciplinary treatment plan, utilizing information obtained in the OT assessment.

2. Database should include the patient's strengths, limitations and goals.

APPROVAL: Nursing Administrative Council

EFFECTIVE DATE: 10/07

REVISION DATES: 11/07, 10/08