

Partial Hospital and Intensive Outpatient Programs - Unit Practice Manual

John Dempsey Hospital - Department of Nursing

The University of Connecticut Health Center

PROCEDURE FOR: Admission Procedure for Intensive Outpatient Level of Care Regarding Physical Health Screening

PURPOSE: To determine the need for a physical health assessment, including medical history and physical examination.

PROCEDURE:**Intake
Coordinator**

1. When the patient is referred from the JDH inpatient unit, have the Interdisciplinary Database/Initial Evaluation from the inpatient records included in the patient's chart that will contain the recent physical exam performed on the inpatient unit prior to admission to the Intensive Outpatient Program (IOP).
2. For all other patients, complete the Interdisciplinary Database/Initial Evaluation sections for Allergies, Current Medications and Substance Abuse.

APRN or MD

1. For all admissions regarding patients who have not been hospitalized at JDH within the prior thirty days:
 - a. Document the patient's vital signs on the Interdisciplinary Database/Initial Evaluation System Assessment. Complete the Interdisciplinary Database/Initial Evaluation sections for Pain Assessment, Integumentary, EENT, Respiratory, Cardiovascular, Gastrointestinal, Nutrition Screening, Genito-Urinary, Neurological, Endocrine and Musculoskeletal.
 - b. Review the Interdisciplinary Database/Initial Evaluation.
 - c. Review with the patient their medical history during the interview.
 - d. Obtain one or more of the following, if clinically indicated by the admission physical health screen:
 - If the patient has had a complete physical by their PCP within the last year, request from the patient's PCP the patient's medical history, physical examination and lab work completed within the last year.
 - If the patient has not had a physical examination by their PCP within the last month, and if it is clinically indicated, request that the patient schedule an appointment with their PCP to obtain a physical examination. The patient will bring the Physical Examination section of the Interdisciplinary Database/Initial Evaluation with them to their appointment for their PCP to complete and return to us.

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2. For all admissions regarding patients who have been hospitalized at JDH within the prior thirty days:
 - a. Document the patient's vital signs on the admission note.
 - b. Review the patient's physical health assessment (including medical history and physical examination) completed by an MD or APRN while the patient was on the inpatient unit. This was documented on the inpatient Interdisciplinary Database/Initial Evaluation and a copy is included in the patient's chart on admission to the IOP.
 - c. Review with the patient their medical history during the interview.
 - d. Request the patient schedule an appointment with their PCP for follow-up if clinically appropriate.

NOTE: ALL TRANSFERS FROM THE JDH PARTIAL HOSPITAL PROGRAM (PHP) HAVE HAD A PHYSICAL HEALTH ASSESMENT ON ADMISSION TO PHP. THAT ASSESMENT FULFILLS THE PHYSICAL HEALTH ASSESSMENT REQUIREMENT FOR IOP.

APPROVAL:

EFFECTIVE DATE: 7/05

REVISION DATES: 3/07, 8/08

REVIEWED DATES: 8/09