

Partial Hospital and Intensive Outpatient Programs - Unit Practice Manual

John Dempsey Hospital - Department of Nursing

The University of Connecticut Health Center

PROCEDURE FOR: Admission Procedure for Partial Hospital Program Level of Care Regarding Physical Health Assessment

PURPOSE: To complete a physical health assessment, including medical history and physical examination within 24 hours of admission.

PROCEDURE:

RESPONSIBILITY

PROCEDURE

**Intake
Coordinator**

1. When the patient is referred from the John Dempsey Hospital (JDH) inpatient unit, have the Interdisciplinary Database/Initial Evaluation from the inpatient records included in the patient's chart that will contain the recent physical exam performed on the inpatient unit prior to admission to the Partial Hospital Program (PHP).
2. For all other patients, complete the Interdisciplinary Database/Initial Evaluation sections for Allergies, Current Medications, Substance Abuse, Pain Assessment, Integumentary, EENT, Respiratory, Cardiovascular, Gastrointestinal, Nutrition Screening, Genito-Urinary, Neurological, Endocrine and Musculoskeletal.

Physician

1. For all complete admissions regarding patients who have not been hospitalized at JDH within the prior thirty (30) days:
 - a. Document the patient's vital signs on the **Interdisciplinary Database/Initial Evaluation System Assessment**.
 - b. Review the **Interdisciplinary Database/Initial Evaluation**.
 - c. Review with the patient their medical history during the interview.
 - 1) The PHP physician will examine the patient with regard to their physical health assessment to actively participate in the PHP.
 - 2) When relevant to patient care, JDH clinicians will obtain medical histories, physical examinations, diagnostic and laboratory exams performed at other health care facilities.
2. For all admissions regarding patients who have been hospitalized at JDH within the prior thirty (30) days:
 - a. Document that patient's vital signs on the admission note, unless transferring from IOP to PHP.

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- b. The patient's physical health assessment (including medical history and physical examination) completed by an MD while the patient was on the inpatient unit was documented in the inpatient **Interdisciplinary Database/Initial Evaluation**. This is included in the patient's chart on admission to the PHP.
- c. Review with the patient their medical history during the interview.
- d. Request the patient schedule an appointment with the Primary Care Physician (PCP) for follow-up if clinically appropriate.

APPROVAL:

EFFECTIVE DATE: 12/03

REVISION DATES: 6/04, 6/05, 7/06, 5/07, 8/08

REVIEWED DATES: 8/09