

**PROCEDURE FOR: Call Outs from Program by Patients: Staff Responsibilities**

**PROCEDURE:**

**ACTION**

**POINTS OF EMPHASIS**

1. The clinician receiving the call out from the patient will review with the patient the safety risk parameters enumerated in the PHP/IOP Safety Assessment Guideline.
2. The clinician will review with the patient the patient's individual safety plan located in the medical record, noting additional interventions identified by patient and/or staff.
3. If no high risk behaviors are identified, the clinician will complete a prn note (using the form: PRN Note: Patient Call Out) regarding the patient call out and file it in the chart.
4. If high risk behaviors are identified, the clinician will notify the PHP/IOP supervisor, who will:
  - a. review the patient's high risk behaviors with the clinician;
  - b. further assess high risk behaviors with the patient;
  - c. determine, with the clinician, necessary clinical interventions required to aid the safety of the patient.
5. The clinician and/or supervisor will follow through with the identified clinical interventions.

**APPROVAL:** Nursing Administrative Council

**EFFECTIVE DATE:** 5/05

**REVISION DATES:** 6/06, 5/07, 4/08, 10/08

**REVIEWED DATES:** 8/09